

## **BUSINESS REPRESENTATIVES ACTIVITIES**

**Network** with employers in the Washington Metropolitan Area, particularly Montgomery County, to **identify business needs** and **create job and career opportunities** for Montgomery Works job seekers

Present employers a choice of the **array of workforce solutions** including **single referrals, batch referrals, and special events such as job fairs, forums and recruitments, apprenticeships, training-to-hire opportunities, customized training, incumbent worker training, retention support, and other services.**

**Enter job orders** into the Maryland Workforce Exchange (MWE) and use MWE to provide placement services to businesses

**Network in business community** through chambers, tech councils, associations, and other business entities.

Attend Department of Economic Development (DED) prospect meetings and **interact with DED staff on workforce initiatives and business referrals**