



## **Board Development Committee Report August 31, 2010**

The committee members discussed the institution of a mentor or buddy system for new members of the Workforce Investment Board (WIB). The committee proposed that mentors:

- not be members of the Executive committee
- be “senior” members of the Board, referring both to length or services and to participation in the Board activities
- be provided the same material as the new members receive at the new member orientation
- reach out to the new members prior to the September 29<sup>th</sup> WIB meeting

The recommendations went to the Executive Committee and following the meeting, Board Development Chair Susan Heltemes asked three individuals to serve as mentors. They accepted. The Board Development committee members will reach out both to the new members and the members who served as mentors to see how the experience can be improved for subsequent new members.

The committee has from time to time examined the Executive Order that outlines WIB membership in order to propose changes. The committee decided at this meeting to put the discussion on hold assuming that both the strategic plan and reauthorization of the Workforce Investment Act will give some direction to needed changes.

The committee also discussed developing an ongoing process for filling vacancies on the WIB. The conversation mainly was about actions that can be taken when there are openings to ensure that WIB has diverse representation.

- Ask WIB members to be on the lookout for potential Board members and forward their names to staff so announcement of openings can be sent to them;
- Send announcements of openings to Board members;
- Reach out to the county’s various chambers of commerce including the minority chambers; and
- Send notices to media that reach different populations in the County such as El Tiempo.